




Keyboard Shortcuts

Add new entry	<Ctrl> + I
Find	<Ctrl> + F
Copy User Name	<Ctrl> + B
Copy Password	<Ctrl> + C
Save	<Ctrl> + S
Print	<Ctrl> + P
Lock	<Ctrl> + L
Close	<Ctrl> + W



Fundamentals

- **Add a new entry:** File, New or <Ctrl> + I or 
- **Change Master Password:** File, Change Master Key
- **Add new group type:** File, Add Group
- **Add edit group type:** File, Edit Group
- **Add delete group type:** File, Delete Group
- **Show all:** Edit, Show All Entries
- **Show expired passwords:** Edit, Show Expired Entries'
- **See all entries by tags:** Edit, Show Entries by Tags
- **Change Column Order:** View, Configure Columns
- **List Order:** View, Sort By
- **Generate Password:** Tools, Generator Password
- **Change generator password selections:** Tools, generate password list
- **Delete duplicates:** Tools, Delete Duplicate Entries
- **Delete entries with no information:** Tools, Delete Empty Groups